**To:       Directors – Cheshire Local Medical Committee Limited**

Dear Director,

A meeting of the Directors of Cheshire Local Medical Committee Limited to be held on **WEDNESDAY, 3rd September 2025** at Nunsmere Hall Hotel, Tarporley, Northwich CW8 2ES

* **1:00pm Business Agenda / working lunch and refreshments**
* **3:00pm Close**

**In attendance:** Dr D Ward (Chair), Dr S Tam (Vice Chair), Dr D Harle (Medical Director)

Dr G Kent (Finance Director), Mrs J Hughes (Business Operations Manager)

Afford Bond Chartered Accountants: Caroline Jinks (Senior Manager).

**Apologies:** Mr W Greenwood (CEO/ Company Secretary)

**A G E N D A**

1.Apologies for absence

2. Declaration of Interests

3.Minutes of the last meeting (4 September 2024 copy attached)

4. Matters arising not covered under the agenda

5.To receive, consider and sign theAnnual Accounts 2024/25 – Caroline Jinks

                        (Afford Bond)

6. Legal requirement to verify directors’ identity under the Economic Crime and

Corporate Transparency Act 2023 – Business Operations Manager (email

previously circulated)

7.Any Other Business

a) Cheshire LMC AGM and Draft Annual Report 2024-25 Proposals – Business Operations Manager

JH (v2)