

Lache Health Centre
Hawthorn Road
Chester
CH4 8HX

Practice Manager

Full time 37 hours per week, Monday to Friday

Salary dependant on experience

Due to the retirement of our Practice Manager of 23 years, we are looking for a highly accomplished manager with excellent interpersonal and leadership skills to join our well-respected practice.

The Practice

- 3 GP Partners, 1 Salaried doctor, 1 APNP, 1 ANP and 2 GP registrars
- List size: 7,500
- High QOF achievers
- Paper light practice using Emis Web
- Excellent nursing and administrative support
- Member practice of Chester South PCN

The successful candidate will be a well-rounded manager, business minded with a strategic vision whilst also supporting and developing the team and promoting wellbeing.

They will be responsible for the business aspects of the practice and oversee the operational functions, balancing the needs of the practice with the constant changes in primary care.

They will have experience of managing teams, finance, compliance and be confident and capable in the areas of HR.

Supported by an Assistant Practice Manager, two Team Leaders, they will provide advice to partners and ensure the practice meets its contractual requirements.

Although experience of working in general practice is desirable, we welcome applications from experienced Managers who can demonstrate that they have the skills in the areas required.

The expected start date for this post is mid-January 2024 and there will be the opportunity of a handover from the current Practice Manager.

Closing date: 6th September 2023

Shortlisting: w/c 11th September 2023

Interviews: w/c 2nd October 2023

Contact: juliabailey@nhs.net